

January 19, 2021

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. While council chambers were open to the public, the meeting was also held by teleconference and the public was encouraged to continue with social distancing. The video conference was conducted via Zoom and was made available to all members of the public in a format that allowed all participants to hear the meeting, including all deliberations by members of the Council and other speakers addressing the council, whether in person or via virtual connection, and to comment if so desired, all of which was noted in the agenda, email, and notices at council chambers and on the city's website.

Present: Mayor David M. Davis, Councilman Robert Culver, Councilman Chris Barber, Councilman Brent "Oop" Johnson and Councilman Jason Peterson.

Also present were staff members: City Clerk Bernadette Coderniz, City Administrator Mike Williams, Public Works Director Brian Ahrens, City Engineer Tyson Carpenter, Building Official Dave Richey, Wastewater Superintendent Gilbert Sanchez, IS Director Carlos Hernandez, IS Field Technician Andy Newbry, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Library Director Linda Mecham, Planning and Zoning Manager Ida Clark, Human Resources Manager Esmeralda Chavez, Fire Chief Mike Harrison and Police Chief Dan Hall.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Pastor Steve Humphrey of the Christian Family Community Church.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the January 5, 2021 regular meeting
2. Approval to pay 2021 O&M Assessment of 1082.70 shares at \$25.00 per share at a total cost of \$27,068.39
3. Monthly Department Reports
4. Approve Claims

Accu Sales/Keller Kustoms \$608.00, Alfred Alvarez \$125.00, Amazon Capital Services \$85.94, American Construction Supply & Rental \$149.00, American Legal Publishing Corp. \$500.00, Andersons Inc \$839.04, Associated Business Forms LLC \$522.53, Associated Taxpayers of Idaho \$70.00, B & R Bearing \$602.25, Backflow Assembly Testing and Supply LLC \$534.68, Badger Meter \$474.37, Barry Rental Inc. \$287.62, Bennett's Truck Repair \$1,443.75, Boise Office Equipment \$55.00, B-Z Plumbing \$44.43, Callen Refrigeration LLC \$1,319.00, Calyx Weaver & Associates \$720.00, Cassie Hesse \$98.81, CDW Government Inc. \$2,465.64, Center Point Large Print \$176.16, Century Link \$1,834.31, Centurylink Business Services \$74.54, Chase Paymenttech \$2,265.86, Cintas Corporation \$720.25, City of Jerome \$601,618.35, Civicplus \$7,249.00, Coastline Equipment Company \$229.24, Con Paulos Inc. \$137.82, Cristy R Ritter \$83.51, Crozier Coachworks \$4,632.54, D & B Supply \$1,583.10, Data Support Co Inc \$1,782.45, DC Frost Associates Inc \$3,955.53, Depatco \$1,304.10, Dewitt Diesel Inc \$1,944.07,

Dig Line Inc \$77.12, EHM Engineers Inc. \$4,575.00, Electrical Contractors of ID \$177.66, Farmore of Idaho \$134.44, Fastenal Company \$1,453.19, Ferguson Enterprises Inc. \$2,754.67, Fred Kenyon Repair Inc. \$773.92, Freedom Electric Inc. \$708.35, Freedom Mailing Services Inc \$1,987.65, Gem State Paper & Supply \$83.22, Gem State Welder's Supply \$134.68, Go-Fer It Express \$378.00, Grainger \$420.27, Greatamerica Financial Services \$481.00, H.D.Fowler \$11,314.04, Hach Company \$620.30, Harvey's Office Plus \$247.18, Hydro Specialties Company \$6,668.06, ID Excavators Inc. \$252.50, Idabo \$240.00, Idaho Construction Supply \$36.70, Idaho Controls and Automation \$10,949.50, Idaho Magazine \$65.67, Idaho Power Co. \$64,252.45, Idaho State Police \$1,718.75, Independent Meat Company \$491.82, Ingram Book Company \$476.41, Integrated Technologies Inc. \$65.99, Intermountain Gas Company \$5,606.16, International Code Council Inc. \$145.00, Irace Construction LLC \$250.00, Jerome City Water Department \$917.53, Jerome County \$10,289.19, Jerome Printshop \$218.40, Jerome School District \$1,000.00, Juan Carlos Anguiano-Valladares \$75.00, J-U-B Engineers Inc. \$11,198.37, Kenworth Sales Company \$2,256.37, Kids Reference Co. \$250.48, Kturbo Inc. \$19,790.00, Larsen Fire Apparatus Service Co \$200.00, Les Schwab Tire Centers Inc \$911.40, Local Highway Tech Assit.Council \$80.00, Lombard-Conrad Architects P.C. \$3,219.40, Magic Valley Labs \$8,901.45, Magic Valley Pipe \$26.24, Mchugh Bromley PLLC \$577.33, Metroquip Inc. \$880.38, Mike's Repair \$448.20, Mower Office Systems \$99.98, Napa Auto Parts \$441.72, New Tech Security Inc. \$240.00, O'Reilly Auto Parts \$21.00, Overdrive \$1,800.00, Pet Waste Eliminator \$108.99, Prescott & Craig \$60.00, Pro-Flame Inc \$118.50, Proforce \$310.55, Project Mutual Telephone \$304.54, PSI Environmental Services Inc \$20,731.76, Quadient Inc \$4,289.87, Quadient Leasing USA Inc \$916.68, Rexel USA Inc \$690.20, Ridley's Food & Drug \$16.68, Rock Creek Fire Protection \$430.00, Saltworx Inc \$2,173.60, Sassy Software Solutions LLC \$567.00, Sawtooth Veterinary Services \$380.99, SHRM Snake River Chapter \$37.50, Signed Sealed & Delivered \$24.61, Skaggs Companies Inc. \$1,756.25, Snake River Veterinary Hosp \$50.00, Something More \$113.54, Southern Idaho Solid Waste \$4,745.12, Stitchx LLC \$960.00, Superior Equipment \$155.67, Tfd Enterprises LLC \$10,212.35, Thatcher Company \$8,653.49, The Fire Store \$2,076.93, Times News \$134.08, Titleone \$65,886.50, T-Mobile \$293.98, Tore Up \$35.00, Traffic Safety Supply Co Inc \$3,871.22, Treasure Valley Coffee Inc. \$142.35, Triple C Concrete \$830.32, U S Bank of Idaho \$1,410.34, U.S. Bank Equipment Finance \$566.77, Unified Office Services \$40.85, United Oil \$192.00, Urgent Care of Jerome/Twin Falls \$135.00, US Bank Credit Card \$4,920.14, USA Bluebook \$695.31, Valley Office Systems \$88.54, Valley Wide Cooperative \$15,325.29, Verizon Wireless \$3,399.03, Watertech Incorporated \$1,224.10, Westec \$594.00, Western States Equipment \$563.45, Western Waste Services \$405.04, Williams Meservy & Larsen LLP \$12,856.42, Xpress Bill Pay \$887.50.

Councilman Culver made the motion to approve the consent calendar as presented. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

RESOLUTION NO. 01-21:

Ms. Chavez stated that the existing Salary and Hourly Pay Range Tables were established in 2015 based on a salary survey. It was recommended that the tables be reviewed and adjusted annually or as needed. A recent salary survey was completed and it was noted that the tables had not been shifted since 2015. To remain competitive and within the current market the City's Compensation Committee has recommended a 5% shift to the Salary and Hourly Pay Range Tables along with a 3% salary increase to all eligible employees. The 5% shift will cause positions in the police and library departments to fall below the minimum, and the Committee has recommended moving those employees to the new minimum. Ms. Chavez stated that the resolution provides for the 5% table rate shift and a 3% increase to all eligible employees.

Salary increases were not budgeted for this fiscal year, however, Ms. Chavez stated that the move to PacificSource for health insurance resulted in significant savings of approximately \$187,000 to the City. With the applied recommendations to the budget, the insurance savings would remain at approximately \$41,011. Ms. Chavez concluded by stating that the resolution will be effective February 1, 2021. Upon inquiry by Councilman Peterson, Mr. Williams stated that the building department figures reflect a recent resignation. He also thanked staff for their input and efforts along with the Compensation Committee. He noted that salary increases were not budgeted due to the outlook of the economy at that time. The unemployment rate has since decreased, and there is a need to retain quality employees. Additionally, favorable insurance figures allowed for the recommendation changes.

Resolution No. 01-21 was read in full as follows:

RESOLUTION NO. 01-21

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, AMENDING RESOLUTION NO. 10-15 AND ADOPTING THE SALARY AND HOURLY PAY RANGE TABLES FOR THE EMPLOYEES OF THE CITY OF JEROME; PROVIDING A 3% SALARY INCREASE TO ALL ELIGIBLE EMPLOYEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Jerome’s Compensation Plan was originally adopted in 1990 and amended several times thereafter; and

WHEREAS, the Salary and Hourly Pay Range Tables were established in 2015 and have not been shifted;

WHEREAS, the Salary and Hourly Pay Range Tables were recently updated at the recommendation of the Compensation Committee; and

WHEREAS, the revised Salary and Hourly Pay Range Tables include a 5% shift from the Salary and Hourly Pay Range Tables established in 2015 and provides the recommended salary ranges for each position; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Jerome, Idaho, that:

Section 1: Amending Resolution 10-15. Resolution No. 10-15 is amended.

Section 2. Adoption of Revised Salary and Hourly Pay Range Tables. The Mayor and Council of the City of Jerome, Idaho hereby adopt the City of Jerome’s Salary and Hourly Pay Range Tables attached as Exhibit “A”.

Section 3. Providing a 3% Salary Increase to all Eligible Employees. The Mayor and Council of the City of Jerome, Idaho hereby approve providing a 3% salary increase to all eligible employees of the City of Jerome.

Section 4. Effective Date. This Resolution shall be effective on February 1, 2021 and upon its passage and approval by the Jerome City Council.

PASSED BY THE COUNCIL this 19th day of January, 2021.

SIGNED BY THE MAYOR this 19th day of January, 2021.

By:

/s/ David M. Davis
David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Peterson made the motion to pass Resolution No. 01-21, amending Resolution No. 10-15 and adopting the Salary and Hourly Pay Range Tables for the employees of the City of Jerome; providing a 3% salary increase to all eligible employees; and providing for an effective date. Second to the motion was made by Councilman Johnson. After consideration the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

DEPARTMENT REPORTS:

Mr. Williams briefly reported on the deconstruction of tennis courts at Shepherd's Park. An advertisement for bids on the reconstruction will be published after working with the Department of Commerce on federal regulations. Additionally, staff has been meeting with Lombard Conrad Architects on design concepts for the police station at the recently acquired Chrystal Mall Building. A schematic design draft will be forthcoming for staff and council's review and further direction.

Mr. Williams will be forwarding correspondence from the Association of Idaho Cities regarding potential legislation. There are a few bills which could be problematic to cities and budgeting, and information will be provided to council for review in the event that cities are in the position to respond if the bills are introduced.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis adjourned this January 19, 2021 regular meeting of the Jerome City Council at 5:54 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Coderniz, City Clerk