

**June 15, 2021**

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. Present: Mayor David M. Davis, Councilman Robert Culver, Councilman Chris Barber, Councilman Brent “Oop” Johnson and Councilman Jason Peterson.

Also present were staff members: City Clerk Bernadette Coderniz, City Administrator Mike Williams, City Attorney Ted Larsen, Public Works Director Brian Ahrens, Streets and Parks Supervisor Mike Hensley, Wastewater Superintendent Gilbert Sanchez, City Engineer Tyson Carpenter, Staff Engineer Ben Hanks, IS Director Carlos Hernandez, Accounting and Budget Manager Lori McCrae, Library Director Linda Mecham, Planning and Zoning Manager Ida Clark, Human Resources Manager Esmeralda Chavez, Deputy Fire Chief Lane Sickles and Police Chief Dan Hall.

**PLEDGE OF ALLEGIANCE:**

Mayor Davis led the audience in recitation of the pledge of allegiance.

**INVOCATION:**

An invocation was given by Reverend Dick Goetsch with the Calvary Episcopal Church.

**CONSENT CALENDAR:**

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the June 1, 2021 regular meeting
2. Approve purchase of Chip Seal materials (oil/chip rock) at a cost of \$96,447.60
3. Monthly Department Reports
4. Approve Claims

Accu Sales/Keller Kustoms \$89.00, All Wireless Communications \$658.11, Allie Gardner \$13.52, Amazon Capital Services \$34.57, American Construction Supply & Rental \$108.54, Analytical Laboratories Inc. \$1,247.35, Andrew S. Newbry \$21.96, B & R Bearing \$56.80, Badger Meter \$568.71, Barry Rental Inc. \$170.82, Boise Office Equipment \$27.50, Bonneville Blue Print Supply \$119.00, Burks Tractor Co. Inc. \$35,000.00, B-Z Plumbing \$454.89, Callen Refrigeration LLC \$360.00, Canyonside Towing Inc. \$202.50, Caselle Inc. \$1,700.00, CDW Government Inc. \$18,405.38, Center Point Large Print \$88.08, Century Link \$1,830.56, Centurylink Business Services \$83.05, Chase Paymenttech \$1,751.94, Cintas Corporation \$175.62, City of Jerome \$586,484.55, Columbine Control Company \$30.00, Con Paulos Inc. \$2,981.17, Creative Culture Insignia LLC \$595.50, Culligan Soft Water Service \$133.10, D & B Supply \$2,451.47, Daniel Hall \$26.82, Dept of Environmental Quality \$678,315.55, Dewitt Diesel Inc \$2,689.93, DI 101 LLC \$398.00, Dig Line Inc \$217.26, Don's Irrigation LLC \$90.16, Electrical Contractors of ID \$80.00, Embrace Life Recovery \$25.00, Ergometrics \$782.60, Farmore of Idaho \$1,051.44, Fastenal Company \$39.85, Ferguson Enterprises Inc. \$2,282.00, Flores Rentals 1 \$34.07, Frank Edwards Co. \$204.38, Freedom Mailing Services Inc \$2,045.31, Gem State Paper & Supply \$179.00, Gem State Welder's Supply \$80.60, Go-Fer It Express \$360.00, Grainger \$69.58, Greatamerica Financial Services \$165.00, Hach Company \$982.52, Haffners Lock and Key \$231.00, Harvey's Office Plus \$85.95, Healthy Earth Enterprises LLC \$8.96, Heglar Creek Electric LLC \$143.94, Hydro Specialties Company \$15,202.13, ID Rural Water Association \$1,170.00, Idaho Construction Supply \$1,226.40, Idaho Controls and Automation \$760.00, Idaho Materials and Construction \$889.47, Idaho Power Co. \$67,282.41, Ingram Book Company \$684.97, Intermountain Gas Company \$1,642.30, Jerome City Water Department \$4,548.23, Jerome County \$10,271.14, Jerome County Tax Collector \$844.86, Jerome Printshop \$225.20, Jerome Recreation District \$300.00, J-U-B Engineers Inc. \$6,615.72, Katie Elliott \$30.34, Keil Enterprises \$249.00, Les Schwab Tire Centers Inc \$1,254.73, Lexisnexis Risk

Solutions \$31.00, Libri System \$469.65, Lithia Auto Sales \$3,365.55, Magic Valley Labs \$7,811.75, McHugh Bromley PLLC \$1,107.78, Metroquip Inc. \$1,170.25, Midwest Contract Operations Inc \$300.00, Monsen Engineering LLC \$113.37, Mower Office Systems \$513.95, Munimetrix Systems Corp. \$89.98, MWI Veterinary Supply \$1,007.77, Napa Auto Parts \$891.17, New Tech Security Inc. \$250.00, Overdrive \$4,105.29, Overhead Door Company of TF Inc \$614.50, Pat Bermingham \$150.00, Petersen Performance \$1,600.00, Plant Foods Incorporated \$331.30, Premier Truck Group \$358.18, Pro Rentals and Sales \$209.10, Pro-Flame Inc \$126.24, Project Mutual Telephone \$309.54, PSI Environmental Services Inc \$41,797.94, Quadiant Finance USA Inc \$1,627.83, Renter Center \$275.60, Rexel USA Inc \$94.27, Ricoh USA Inc \$129.71, Ridley's Food & Drug \$83.94, Riverside Trailers Jerome \$675.00, Rodda Paint Company \$44.88, Rogers Polygraph & Investigations LLC \$150.00, RSCI \$52,870.82, Saltus Technologies \$3,126.75, Sawtooth Veterinary Services \$215.00, Scales NW LLC \$565.00, Signed Sealed & Delivered \$219.46, Silver Creek Supply \$364.26, Skaggs Companies Inc. \$570.98, SKM Inc. \$418.75, Something More \$113.49, Southern Idaho Solid Waste \$5,340.32, SPF Water Engineering \$233.80, Terminix Processing Center \$83.00, Thatcher Company \$6,708.40, The Fire Store \$221.77, The Radar Shop \$218.00, The Riverside Hotel \$1,946.38, Times News \$67.98, T-Mobile \$292.98, Top Stitch Embroidery LLC \$682.00, Tore Up \$25.00, Traffic Safety Supply Co Inc \$2,077.88, Treasure Valley Coffee Inc. \$101.80, U.S. Bank Equipment Finance \$471.40, Urgent Care of Jerome/Twin Falls \$390.00, US Bank Credit Card \$13,205.63, USA Bluebook \$1,739.51, Valerie Wheeler \$11.41, Valley Office Systems \$103.68, Valley Wide Cooperative \$27,208.88, Verizon Wireless \$3,368.88, Watertech Incorporated \$354.60, Western States Equipment \$3,735.60, Western Waste Services \$1,140.90, Williams Meservy & Larsen LLP \$12,856.42, Xpress Bill Pay \$866.71

Upon inquiry by Mayor Davis, Mr. Hensley said the cost of this year's chip seal materials is locked although next year's prices are unknown.

Councilman Culver made the motion to approve the consent calendar as presented. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

### **OATH OF OFFICE:**

Mayor Davis administered the Oath of Office to newly promoted Police Sergeant Julianne Medina. Chief Hall spoke of the recent opening for the position of Patrol Sergeant and stated that four officers applied. He noted that all four did well on the testing and overall performance with Officer Medina chosen among the four qualified candidates. She has been with the City for over five years and has developed well in her career. Having most recently served as a detective, she will now be returning to patrol.

### **RESOLUTION NO. 07-21:**

The clerk read Resolution No. 07-21 in full as follows:

#### **RESOLUTION NO. 07-21**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, APPOINTING A MEMBER TO THE COMMUNITY SPIRIT COMMITTEE; PROVIDING FOR TERMS OF APPOINTMENT AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** Title 50-210 of the Idaho Code describes the appointment process and the procedures each municipal corporation is required to follow when considering an individual for an opening on officially recognized boards and commissions, and;

**WHEREAS**, the City of Jerome is organized under the Mayor/Council form of government and the Mayor serves as the City's Chief Executive Officer, and;

**WHEREAS**, the Mayor is required to make appointments to City-sponsored boards and commissions as terms end and vacancies are created, and;

**BE IT THEREFORE RESOLVED**, by the Mayor and Council of the City of Jerome as follows:

**SECTION 1. COMMUNITY SPIRIT COMMITTEE APPOINTMENT:**

The following individual is appointed as a member of the Community Spirit Committee to complete the term of Janet Avery, whose term was set to run February 2021 through February 2023:

Kim Lickley

June 2021 – February 2023

**SECTION 2. EFFECTIVE DATE:**

Resolution No. 07-21 shall be effective upon its passage as required by law.

PASSED BY THE COUNCIL this 15<sup>th</sup> day of June, 2021.

SIGNED BY THE MAYOR this 15<sup>th</sup> day of June, 2021.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Mayor Davis stated a vacancy on the committee was created when Janet Avery, with the Jerome School District (JSD), resigned to take a new position in Potlatch, ID. JSD employee Ms. Kim Lickley expressed interest in the position, met with Mayor Davis and accepted the invitation to serve on the committee.

Councilman Culver made the motion to pass Resolution No. 07-21, a Resolution by the Mayor and Council of the City of Jerome, Idaho, ratifying a Mayoral Appointment to fill one vacancy on the Community Spirit Committee. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

**H.W. LOCHNER ENGINEERING SERVICES:**

Mr. Carpenter spoke of the agreement with the Idaho Transportation Department (ITD) authorizing the grant for the East Main Street Sidewalk Project, and stated a contract for design services had been negotiated with H.W. Lochner. Cody Luper will be the principal contact. The agreement for design services is \$69,576.00 and 92.34% of that figure will be paid for by the grant. The project will connect the pathway on the west side of Tiger to the Stinker Station and will benefit the high school students and local residents. The design is expected to be completed by the end of this calendar year with bidding and construction to begin next year. Upon inquiry by Councilman Barber, Mr. Carpenter stated that the construction should take a few months to

complete. Upon inquiry by Councilman Peterson, Mr. Carpenter stated that the bidding process could take place this winter. Mayor Davis inquired about local firms for design services, and Mr. Carpenter stated that three firms responded to the request: H.W. Lochner, Civil Science (Twin Falls) and Keller Associates (Boise). The responses were ranked and scored by ITD and City staff with H.W. Lochner ranking highest amongst the three firms. Additionally, Cody Luper, the project manager for H.W. Lochner, lives and works in the Magic Valley and once interned for the City in the Engineering department. Mr. Carpenter stated that a contract for construction services will be forthcoming and also covered by the grant, and City staff will be involved in the project.

Councilman Culver made the motion to approve an Engineering Services Agreement with H.W. Lochner, Inc. for design of the East Main Street Sidewalk project in an amount not to exceed \$69,576.00. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

#### **DR. PIPELINE LLC CONTRACT AWARD:**

Mr. Carpenter spoke of the recent repairs made to a section of the S. Lincoln sewer pipe which had collapsed. Staff determined that there were several sections of pipe with compromised side walls when viewing the pipe's current condition. Options for remedying the issue were discussed considering the traffic flow on S. Lincoln (digging up and replacing the pipe, adding pipe under the sidewalk, etc.). Mr. Carpenter described the process of lining the pipe with little impact to traffic and without damaging the road surface. Quotes were solicited from three vendors and two were received; Dr. Pipeline submitted the lowest quote. Mr. Sanchez concurred with Mr. Carpenter in the decision to proceed with lining the pipe. Upon inquiry by Mayor Davis, Mr. Carpenter stated that Dr. Pipeline did not do the temporary fix but will do the pipe lining work.

Councilman Culver made the motion to approve a contract award to Dr. Pipeline LLC for construction of the S Lincoln H to I Sewer Main Lining project for the total bid of \$60,000.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

#### **WASTEWATER TREATMENT PLANT HEADWORKS PROJECT UPDATE:**

Mr. Carpenter and Mr. Hanks provided an update on the Headworks project and reported on odor control. Mr. Hanks is the project manager and provided a brief update on the project. Keller Associates was one of three applicants chosen for the design of the project due to their experience with the sewer plant. Mr. Hanks stated that options were limited for the design due to budgetary constraints; initial costs came in at approximately \$6.5 million-\$7.6 million for a dual-stage screening set up. Due to membrane reactors, staff must be cautious with Headworks for what is allowed through and what type of screening equipment is used. The plant currently has a single-stage Headworks but maintenance is not possible because of the way the building is set up and how the water comes in. Staff determined the best option would be to purchase one new screen for approximately \$330,000 and refurbish the existing two screens in the system; the rebuild cost is approximately \$20,000 each. This will allow for the capability to receive 30 million gallons per day and also give redundancy as required by law. Additionally, Mr. Hanks

stated that building a new Headworks facility will allow for better sewer flow into the building due to elevation changes, and screens can be maintained.

Regarding odor control, Mr. Hanks spoke of activated carbon systems, bio trickling filters, and bulk media bio filters. All are designed for at least ten years worth of use before major repairs are needed. Keller recommends the bio trickling filter at approximately \$1 million. Upon inquiry by Mayor Davis, Mr. Hanks stated that Keller submitted an environmental request to the Department of Environmental Quality (DEQ). Mr. Hanks further stated that total costs after negotiations will be: \$400,000 for the agreement with Keller, an additional \$4.5 million for the screening, and an additional \$1 million for odor control, which was not initially included in the agreement. Regarding additional revenues to cover the additional expenses, Mr. Williams stated that funds were appropriated for the project from unrestricted reserves. Funding for the odor control portion of the project may come from the short lived asset budget (and possibly for the construction of the new Headworks facility). The existing facility was built in 2006 and is not entirely paid for, and Mr. Williams believes it would be prudent to allocate short lived asset monies.

Extensive discussion ensued regarding the Headworks facility and odor control issues. Topics of the discussion included: odor from the bio towers and fans blowing air; capping the bio towers; the fact that odor control was missed in the initial agreement; the emphasis on compliance; satisfaction with Keller's work; the effectiveness of the odor control mechanisms; how often the blowers run (approximately fifteen minutes in the early morning hours) for efficiency; the need for blowers with future growth; odor control starting at the industries; if the caps help mitigate the odor when blowers are turned on; using activated carbon; insufficient funds in the existing budget to cover the costs, the need to allocate unrestricted reserves and the need to examine the short lived asset budget to see what can be allocated to the Headworks improvements; unprojected revenue sources (fines from permit violations, for example); the idea of moving forward with the Headworks project and leaving the odor control component as an alternate; the effectiveness of pretreatment at the industries; industries that do not pretreat (Magic Valley Quality Milk Producers); issues when loadings exceed limits; industry contributions (i.e. aeration basins) to help mitigate odor; DEQ compliance requirements; how pretreatment is measured and if it is required now or will be in the future; three industries voluntarily pretreating; the assistance of aeration basins to mitigate odor at the treatment plant; and, the odor control option of the project which will further assist with odor reduction at the plant.

#### **MIOX 25 ON-SITE CHOLORINE GENERATOR PURCHASE:**

Mr. Ahrens spoke of the process of disinfecting water with chlorine and stated that the first chlorine generator was purchased approximately twelve years ago; chlorine is generated at a safe level with salt water and electricity. The chlorine generator was originally at Marshall's Well and moved to Peter's Well as not much water was produced at Marshall's. Today, Peter's Well produces more water than what the chlorine generator can handle and staff is wishing to purchase a larger generator for Peter's Well and relocate the existing generator back to Marshall's. Mr. Ahrens stated that \$79,850 was budgeted for this purchase. In visiting other local plants, it was determined that different pumps were used and they were better than what the City uses. The cost of the generator will come from the capital outlay budget and the pump (approximately \$2,530) will be funded by the operating supplies budget. Upon inquiry by Councilman Barber, Mr. Ahrens stated that City staff will move the generator from Peter's Well

back to Marshall's Well, and the cost of the new generator includes installation. Mayor Davis inquired about water production, and Mr. Ahrens explained varying pressure zones throughout the City. Marshall Well is the furthest south with the greatest amount of pressure; a pressure-reducing valve (PRV) will be installed this summer and may outgrow the smaller chlorine generator in the future. Upon inquiry by Councilman Culver, Mr. Ahrens stated that the PRV's on S. Lincoln are still there but of little use with continued growth south of town.

Councilman Culver made the motion to approve the purchase of a MIOX 25 on-site chlorine generator from Filtration Technology INC of Boise ID for \$82,380. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

### **TACO FEST:**

Ms. Coderniz stated that Cae Odell with The Go Agency applied for commercial use of ICCU and Veteran's Memorial Parks for the Taco Fest on September 3<sup>rd</sup> and 4<sup>th</sup>. The event will include live music, food and merchandise vendors and a beer garden. Road closures will also be sought through ITD as the Agency feels the event will be larger than last year's. Upon inquiry by Councilman Peterson, Ms. Coderniz stated that The Go Agency is an event-planning agency which hosts events throughout the area. She confirmed that this is the same event planner as last year. Councilman Barber commented on the lack of management at last year's event, issues with bands and scheduling and other internal issues with payments to the bands. He preferred that a local group host the event although the event is sponsored by ICCU and not the City.

Extensive discussion ensued regarding the event. Topics of the discussion included: responsibilities of The Go Agency (insurance, portable restrooms, etc.); road closures and the question of city staff monitoring the closures; requiring that event hosts provide their own road monitoring services; the cost of additional staffing versus another company closing the roads; police staff and security services provided by The Go Agency; costs to the City with additional staff for events; promoting family activities and incurring costs to do so; road closures for other events (high school parade, fair parade, etc.) and an advantage to the City by having City staff monitor road closures; overtime and compensation time paid to employees for their participation in events; future costs and affordability of staffing the events with City employees; traffic plans required by the City; other events in town outside of civic events where road closures are required; alternatives to closing down Main Street; recouping city costs for events; and, non-profit events that donate back to the community.

Mayor Davis inquired about other concerns with The Go Agency's performance at last year's taco fest regarding law enforcement or park clean up. Chief Hall stated the Agency's security was easy to work with and good with planning, and Mr. Hensley stated that there were no major issues with the parks. Mayor Davis also noted that applicants for events should be in attendance to address questions or concerns.

Councilman Culver made the motion to approve the application of Cae Odell with The Go Agency to hold a Taco Fest event on September 3-4, 2021 at ICCU and Veteran's Memorial Parks. Second to the motion was made by Councilman Johnson. After consideration, the motion passed by the following vote: **AYES:** Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** Councilman Barber.

### **TEMPORARY RETAIL SALE OF NON-AERIAL AND COMMON FIREWORKS:**

Ms. Coderniz stated that four applications were submitted for the retail sale of non-aerial in town. All applicants have provided insurance verification, they have paid required fees and will be located at the following: SBD Fireworks, Old Hickory parking lot; TNT Fireworks, Valley Wide Cooperative and Walmart parking lots; and Phantom Fireworks, Ridley's parking lot. Permits will not be issued until they have passed fire inspections.

Councilman Culver made the motion to approve the applications of David Long d.b.a. SBD Fireworks, Jay Cummins and Paul Brown, American Promotional Events NW dba TNT Fireworks (2) and Joee Witter aka Phantom Fireworks Eastern Region LLC contingent upon payment of all fees, verification of insurance and successful fire inspection of all facilities. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Peterson, Councilman Culver and Councilman Johnson. **NAYS:** None.

**DEPARTMENT REPORTS:**

Mr. Williams commended the Community Spirit Committee and staff administrative support for the efforts made in organizing the Freedom Fest for June 26<sup>th</sup>. The goal for sponsorships has been exceeded at \$6,500; this along with the City's contribution of \$5,000 will cover costs of the fireworks show. Vendors are lined up for the event.

The Association of Idaho Cities will be holding their annual conference this week, and Mr. Williams noted there will be City representation; Councilman Culver will be the voting delegate. He advised that anyone wishing to attend a session to contact Ms. Coderniz for registration. On July 6<sup>th</sup> Mr. Williams expects an agreement to be presented to council for Lombard Conrad Associates. The agreement will be for the new police station, and construction cost estimates will be reviewed. A representative with the National Guard will also be in attendance at the July 6<sup>th</sup> meeting to discuss water services from the City to their new regional facility near Crossroads but south of the I-84 interchange. Discussions will include a private connection versus main line access, and they will be seeking water services only. Mr. Williams noted that others have shown interest in water services as well.

Mr. Carpenter stated that the N. Tiger project is going well. The southern half of the project will be paved this week and will help alleviate the limited access to residential streets along N. Tiger. Staff is hoping that the project will be completed by July 4<sup>th</sup> and will go from 16<sup>th</sup> Avenue to the City limits (approximately 1/2 mile north).

**ADJOURNMENT:**

There being nothing further to discuss, Mayor Davis adjourned this June 15, 2021 regular meeting of the Jerome City Council at 6:41p.m.

By:

\_\_\_\_\_  
Mayor David M. Davis

Attest:

\_\_\_\_\_  
Bernadette Coderniz, City Clerk