



# CITY OF JEROME PUBLIC PARKS DEPARTMENT

152 East Avenue A Jerome ID 83338 Phone: (208) 324-9669

## PARKS FACILITY RESERVATION APPLICATION COMMERCIAL USE

Commercial use of city parks shall be limited to the following parks: Idaho Central Credit Union Park (formerly North Park), Veteran's Memorial Park, Shepherd's Park, and A Street Park. Reservations are not confirmed until a completed form is received at the Jerome City Hall Utility Office *at least seven (7) working days prior to the event*, and your requested use and date is approved by Jerome City Council. A \$25 application fee shall accompany this reservation form. At the discretion of the council, a fee of up to \$300 will be assessed for the park use.

Applicant:		Today's Date:
Contact Person:		Phone:
Address:		

### Facility Information

Park(s) Requested							
Event Description							
Day(s) of Event:				Date(s) of Event:			
Time Blocks:	6am – 11am	<input type="checkbox"/>	12pm-5pm	<input type="checkbox"/>	6pm-10pm	<input type="checkbox"/>	
Number of Shelters and or tables required:							

### Details on Your Event (Please check all that apply)

<input type="checkbox"/> Food Concessions/Vendors	<input type="checkbox"/> Catered Food
<input type="checkbox"/> Broadcast Music/Sound	<input type="checkbox"/> Live Band
<input type="checkbox"/> Canopies/Tents	
<input type="checkbox"/> Alcohol ( <b>PERMIT IS REQUIRED</b> )	<input type="checkbox"/> Vehicles on lawn (permission required)
<input type="checkbox"/> Open to the Public? Estimate attendees	<input type="checkbox"/> Electricity needed
<input type="checkbox"/> Animals	<input type="checkbox"/> Porta-potties and/or dumpsters
<input type="checkbox"/> Merchandise Vendors	<input type="checkbox"/> Security and noise abatement arrangements
<input type="checkbox"/> Road closures (permission required)	<input type="checkbox"/> Other (please list)

### Please read the following, sign, and date:

The above named applicant/organization, in consideration of its use of the city's park and facilities, agrees to the following provisions:

1. Agrees to release, indemnify and defend the City of Jerome and its agents, employees, and representatives from any and all claims, demands, or lawsuits arising out of the applicant's/organization's use of said facilities.
2. Shall attach proof of the placement of public liability insurance in an amount not to exceed the single limit coverage of at least \$500,000 of which policy the City of Jerome has been made an additional insured.

3. No alcohol is allowed in any city park without a catering permit from a licensed dispenser and prior approval from city council.
4. All dogs must be leashed at all times in all city parks, and dog waste must be picked up immediately.
5. All trash is to be placed in the provided receptacles. Any damage must be reported immediately.
6. No stakes are to be driven into the grass; large toys or equipment must be reviewed by the public works department prior to approval.
7. No vehicles are to be driven on the grass without prior permission and marking by city personnel.
8. Security and/or noise abatement arrangements must be made in advance.

**Authorized applicants signature**

**Date**

This Permit is hereby issued in the name of:

\_\_\_\_\_

To conduct the following commercial activity \_\_\_\_\_

\_\_\_\_\_

(exact nature of activity)

at \_\_\_\_\_

(name and location of park)

for a period commencing the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and ending the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, during the hours of:  
\_\_\_\_\_.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

APPROVED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Clerk

Permit fee as determined by Council \$ \_\_\_\_\_ - or

Permit fee exempt  (**Charitable organization conducting charitable activity--**

**Independent taxing districts shall automatically be considered charitable)**